

## SCHOOL FIRE RATING RESPONSE FLOW CHART



### Help for non-English speakers

If you need help to understand this policy, please contact Tony Bellette at [tony.bellette@education.vic.gov.au](mailto:tony.bellette@education.vic.gov.au).

**Our school has been identified as being one of these schools at high bushfire or grassfire risk and is listed on the Bushfire at Risk Register (BARR) / a category 1 School**

RATING	RECOMMENDED ACTIONS
<b>CODE RED (CATASTROPHIC)</b>	<p>Blackwood Special Schools Outdoor Education Centre is on the Department of Education &amp; Training Bushfire At-Risk Register. The School will be closed on these days. When a school or children's service is closed for bushfire, no Department Staff will remain on site.</p> <p>Where possible, up to 4-days' notice of a planned closure will be provided however, expect that in some instances fewer than 4-days' notice may be provided. Once the final decision to close is confirmed, this decision will not change – regardless of any changes in the weather forecast.</p>
<b>EXTREME</b>	<p>If directed to close School and evacuate:</p> <ul style="list-style-type: none"> <li>Staff Member in Charge (SMC) contact Principal (if not SMC)</li> </ul> <p>If under imminent fire threat:</p> <ul style="list-style-type: none"> <li>Staff Member in Charge (SMC) contact Principal (if not SMC)</li> <li>Enact Emergency Management Plan</li> <li>Restrict people to Student Learning Hub OR Onsite Accommodation facilities - whichever is safest to access</li> </ul> <p>If no imminent fire threat:</p> <ul style="list-style-type: none"> <li>Plan for possible evacuation to home and closure of facility if FFDI, fire threat and other threats increase to Code Red</li> <li>Enact 'Extreme Day' Briefing</li> <li>Extra staff member on site until 7.30pm</li> <li>Listen to ABC radio and monitor CFA, BOM and Department of Education &amp; Training websites</li> <li>All Group Teachers to turn phones and radios on</li> <li>Restrict program to Student Learning Hub OR Onsite Accommodation facilities - whichever is safest to access</li> </ul>

### BLACKWOOD SPECIAL SCHOOLS OUTDOOR EDUCATION CENTRE

1015 Greendale - Trentham Road,  
Blackwood, Victoria 3458, Australia

*Campus of Frankston Special Development School*  
Member of Residential Outdoor Schools Association (ROSA)


**Post:** Post Office, Blackwood, Victoria 3458, Australia

**Phone:** 03 5368 6768

**Email:** [blackwood.specialschools.oec@education.vic.gov.au](mailto:blackwood.specialschools.oec@education.vic.gov.au)

**Website:** [blackwoodsssoec.vic.edu.au](http://blackwoodsssoec.vic.edu.au)

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RATING	RECOMMENDED ACTIONS
<b>HIGH</b>	<p>If under imminent fire threat:</p> <ul style="list-style-type: none"> <li>• Staff Member in Charge (SMC) contact Principal (if not SMC)</li> <li>• Enact Crisis Response Plan</li> <li>• Restrict people to Student Learning Hub OR Onsite Accommodation facilities - whichever is safest to access</li> </ul> <p>If no imminent fire threat:</p> <ul style="list-style-type: none"> <li>• Listen to ABC radio and Monitor CFA, BOM and Department of Education &amp; Training websites</li> <li>• All Group Teachers to turn phones and radios on</li> <li>• No Program restriction</li> </ul>
<b>MODERATE</b>	<p>If under imminent fire threat:</p> <ul style="list-style-type: none"> <li>• Staff Member in Charge (SMC) contact Principal (if not SMC)</li> <li>• Enact Crisis Response Plan</li> <li>• Restrict people to Student Learning Hub OR Onsite Accommodation facilities - whichever is safest to access</li> </ul> <p>If no imminent fire threat:</p> <ul style="list-style-type: none"> <li>• Listen to ABC radio and Monitor CFA, BOM and Department of Education &amp; Training websites</li> <li>• All Group Teachers to turn phones and radios on</li> <li>• No Program restriction</li> </ul>
<p><b>TOTAL FIRE BAN DAY</b></p> 	<p>If under imminent fire threat:</p> <ul style="list-style-type: none"> <li>• Staff Member in Charge (SMC) contact Principal (if not SMC)</li> <li>• Enact Crisis Response Plan</li> <li>• Restrict people to Student Learning Hub OR Onsite Accommodation facilities - whichever is safest to access</li> </ul> <p>If no imminent fire threat:</p> <ul style="list-style-type: none"> <li>• Listen to ABC radio and Monitor CFA, BOM and Department of Education &amp; Training websites</li> <li>• All Group Teachers to turn phones and radios on</li> <li>• Restrict program to Onsite &amp; Blackwood Township Programs Only</li> </ul>

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