



**Blackwood Special Schools  
Outdoor Education Centre Inc.**

Post Office: Blackwood, Victoria, 3458, Australia  
 Phone: (03) 5368 6768 Fax: (03) 5368 6835  
 E-mail: [blackwood\\_specialschools.oec@edumail.vic.gov.au](mailto:blackwood_specialschools.oec@edumail.vic.gov.au)  
 Internet: [www.blackwoodssos.vic.edu.au](http://www.blackwoodssos.vic.edu.au)  
 Incorporation (ACN) No:- AOO38155E  
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**RISK ANALYSIS & MANAGEMENT SYSTEM**

NAME:- Tony Bellette



DATE:- 6<sup>th</sup> February 2012

ACTIVITY/SITUATION:-

**Yabbying**

STAFF : STUDENT RATIO:- **1 : 6 – 2 Visiting Staff accompany Activity AT ALL TIMES**

ANALYSIS		DESCRIPTION		
<b><u>RISKS</u></b> Accident, Injury other forms loss	1. Students running around the edge of the Yabby Dam & slipping into the Yabby Dam 2. Students jumping off the Yabby Dam Jetties into the Yabby Dam 3. Students leaning to far over the Jetty Rails and falling into the Yabby Dam 4. Students drowning 5. Students becoming entangled in the Yabby Dam fishing Equipment			
	<b><u>CASUAL FACTORS</u></b> Hazards, perils, dangers	<b><u>People</u></b> 🐼 Student with Special Needs 🐼 Poor Group Control 🐼 Poor Communication 🐼 To many participants	<b><u>Equipment</u></b> 🐼 Students losing Yabby Meat & Nets 🐼 Students losing their Yabbying Poles 🐼 Inappropriate clothing	<b><u>Environment</u></b> 🐼 Dam – Open Water – Environment 🐼 Bush Environment 🐼 Outdoors 🐼 Timber Jetties 🐼 Brick Paths 🐼 Lock Gate & Fence
<b><u>MANAGEMENT STRATEGIES</u></b>	Normal Operation	🐼 Staff experienced in supervising groups 🐼 Staff competent with Instructions 🐼 Staff skilled at communication 🐼 Staff skilled at group control 🐼 Give full instructions 🐼 Full Supervision 🐼 Define boundaries 🐼 Highlight correct use of the Equipment 🐼 <b>Allow challenge by choice.</b>	🐼 Group Leader MUST provide Yabby Bait 🐼 Issue students with Yabbying Poles 🐼 Issue students with Yabby Nets 🐼 Students MUST NOT walk off the Jetties or Brick Paths 🐼 <b>Students MUST NOT ENTER the DAM</b> 🐼 Tie back long hair 🐼 Remove jewellery, watches	🐼 Ensure Activity is appropriate for the ability of the students 🐼 First Aid Kit is carried 🐼 Check weather conditions & ensure it is not a Fire Danger Day 🐼 Be prepared for a change in the weather
		<b><u>RISK</u></b> Emergency	🐼 Have first aid kit on site 🐼 Instructor qualified in first aid 🐼 Instructor skilled at group skills & communication to handle emergency 🐼 BSSOEC has prepared an emergency plan for injuries/accidents 🐼 Follow Emergency Response Plan	

ANALYSIS		DESCRIPTION
<b><u>RELEVANT INDUSTRY STANDARDS APPLICABLE</u></b>	🐼 Staff experienced in supervising groups in outdoor recreation activities 🐼 Visiting Staff to fully supervise Activities at all times 🐼 Students allocated times when they can access the Activities 🐼 Monitor the welfare of students 🐼 Group Leaders to report any incidents 🐼 Staff to ensure students adhere to all the Safety Rules & Guidelines 🐼 Students should remove jewellery & tie back their hair prior to participation 🐼 Instructors should explain group goals & dangers 🐼 Implement 'Challenge by Choice' Contract	
<b><u>POLICIES &amp; GUIDELINES RECOMMENDED</u></b>	🐼 Full supervision required at all times 🐼 Students are not to RUN 🐼 Students are to follow their Instructions AT ALL TIMES 🐼 Students are NOT to pick up Yabbies unless instructed on how to pick them up safely 🐼 <b>STUDENTS MUST NOT ENTER THE DAM</b> 🐼 <b>STUDENTS MUST NOT WALK OFF the JETTIES or BRICK PATHS</b> 🐼 Any damage to equipment MUST BE reported to BSSOEC Staff 🐼 Carry First Aid Kit & Emergency Management Plans on file	
<b><u>SKILLS REQUIRED BY STAFF</u></b>	🐼 Instructors first aid qualified 🐼 Instructors able to set up and dismantle Activity 🐼 Instructors able to safely prepare the Activity for participation 🐼 Instructors trained in group dynamics and communication skills 🐼 Instructors trained in education 🐼 Instructors know, comprehend & confidently implement the following Project Adventure Concepts:- 🐼 <b>The Full Value Contract, and</b> 🐼 <b>Challenge by Choice</b>	
<b><u>FINAL DECISION ON CONDUCTING ACTIVITY</u></b>	<p style="text-align: center;"><u>Choose One</u></p> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  <p><b>ACCEPT</b></p> </div> <div style="text-align: center;">  <p><b>REJECT</b></p> </div> </div> <p style="text-align: center;"><b>Safe and challenging activity with precautions listed above</b></p>	