







Blackwood Special Schools Outdoor Education Centre Inc.

ENVIRONMENTAL ACTIVITIES

Environmental Activity Locations

-  The Imagination Trail
-  The Orienteering Hill
-  The Wombat State Forest
-  The Lerderderg State Forest

Environmental Activity Descriptions


-  This is an activity where students are offered an opportunity to develop a greater understanding and awareness of the Environment.
-  It is an Activity that challenges the students to look closer at the Bush Environment around them.

Age Suitability









-  All ages

Staff Ratio

(Remember Blackwood Special Schools Outdoor Education Centre Inc. Staff cannot be considered as part of your Staff : Student Ratio at any stage during your Blackwood Experience.)

-  1:10 - leaders/teachers/adults to campers (a minimum of 2 Visiting Staff must be on any Environmental Activity)



Blackwood Special Schools Outdoor Education Centre Inc. Staff Experience

-  Blackwood Special Schools Outdoor Education Centre Inc. Staff have previous experience in preparing, implementing, leading and reviewing Environmental Activities.
-  They are confident of their own experience & ability to safely implement Environmental Activities.
-  Blackwood Special Schools Outdoor Education Centre Inc. Staff have experience in Environmental Activities.
-  Blackwood Special Schools Outdoor Education Centre Inc. Staff are aware of the intricacies involved in implementing the Environmental Activities including, but not limited to:-
 -  Equipment required
 -  Students causing problems during the activity
 -  Risk Management & Emergency Procedures
-  All other Logistical requirements for the Environmental Activities.

Group Leaders Experience






-  Must have previous experience in supervising groups in outdoor recreation activities.

Student Participant Experience










-  Ability & Willingness to safely be involved in Environmental Activities.
-  Awareness of others and safety guidelines relating to the Environmental Activities.

A destination for exploration








Blackwood Special Schools Outdoor Education Centre Inc. Responsibilities

-  To ensure the Activity is appropriate for the age, ability & experience of the visiting students.
-  To safely & confidently implement the Environmental Activities.
-  Take responsibility for the technical and related safety of participants engaged in the activity.
-  Confirming Weather conditions with Group Leaders prior to preparing the Environmental Activities.
-  Briefing participants about the nature and purpose of the activity, about potential hazards and appropriate safety procedures and instructions to be followed.





Group Leaders Responsibilities

-  The Group Leader will be responsible for the supervision and behaviour of campers on the activity, at all times and for first aid.
-  Assessing first aid requirements, identifying campers at risk
e.g. asthma and appointing the first aider
-  Informing other Visiting Staff of their roles in the behaviour, supervision and instruction of campers.
-  Monitoring the welfare and fitness of Campers and other Visiting Staff.
-  Checking the suitability of clothing and equipment carried by Campers and other Visiting Staff.
-  Undertaking a head count prior to, during and after the Environmental Activities.
-  Implementing sun safe strategies for all Campers & Visiting Staff.
-  Recording all incidents - including near misses - on the Incident Notification Form and / or patient Care Report and advising the Blackwood Special Schools Outdoor Education Centre inc. Staff and their School Principals.
-  Assuming all Blackwood Special Schools Outdoor Education Centre Inc. Staff Responsibilities - as listed above - if leading the Activity without Blackwood Special Schools Outdoor Education Centre Inc. Staff support.


















Visiting Staff Responsibilities

-  To carry out tasks as directed by the Group Leader and / or Blackwood Special Schools Outdoor Education Centre Inc. Staff.
-  These may include - but are not limited to:-
 -  Monitoring the welfare and fitness of campers;
 -  Assisting the Group Leader and Blackwood Special Schools Outdoor Education Centre Inc. Staff;
 -  First aid responsibility;
 -  The supervision and behaviour of campers; and
 -  Adhering to the safety rules.

Participant Responsibilities

-  Adhering to the safety rules and directions of:-
 -  Blackwood Special Schools Outdoor Education Centre Inc. Staff
 -  Group Leader
 -  Visiting Staff

Safety Equipment, Inventory & Clothing Requirements

Blackwood Staff	Group Leader	Visiting Staff	Participants
 Provide Equipment	 1 st Aid Kit	 Sunscreen	 Hats
 Instructions	 All Medical Details	 Snacks	 Appropriate Clothing
 Wet Weather Coats	 Water	 Water	 Water
 Safety Briefing	 Appropriate Clothing	 Appropriate Clothing	 Solid Footwear
 Everyone should wear solid footwear at all times eg. sandals/runners - Thongs, Sandals & Gumboots are NOT appropriate			

A destination for exploration

First Aid Requirements

- 👤 The Group Leader **MUST** carry a first aid kit at all times.
- 👤 There **MUST** be a qualified first aider within the visiting staff - not necessarily the Group Leader.
- 👤 Insect repellent and stingoes is a good idea.

Safety Briefing & Emergency Response

- 👤 Environmental Activities are slow Activities and that require patience and persistence
- 👤 DO NOT run
- 👤 DO NOT disturb others who are engaged in the Activity
- 👤 IF THERE IS AN EMERGENCY SITUATION EVERYONE MUST STOP AND FOLLOW THE DIRECTIONS OF BLACKWOOD SPECIAL SCHOOLS OUTDOOR EDUCATION CENTRE Inc. STAFF / GROUP LEADER / EMERGENCY SERVICES

Activity Notes

- 👤 Anyone Leading the Environmental Activities through Blackwood Special Schools Outdoor Education Centre Inc **MUST BE**:-
 - 👤 Familiar with the Environmental Activities
 - 👤 Familiar with the Environmental Activity Safety Briefing
 - 👤 Familiar with Emergency & Risk Management Plans
 - 👤 Currently 1st Aid Level 2 Qualified
- 👤 Everyone **MUST BE** checked to ensure they have appropriate gear for the Environmental Activities
- 👤 Constantly check the health and wellbeing of all members of the group

Environmental Considerations

- 👤 Groups **MUST** implement Minimal Impact Practices throughout every Environmental Activity
- 👤 These include but are not limited to:-
 - 👤 Pack to minimise rubbish
 - 👤 Don't burn or bury rubbish
 - 👤 If you carried it in, you carry it out
 - 👤 Don't feed or leave food for the animals
 - 👤 Don't wash in the streams or lakes
 - 👤 Leave campsites & visited sites better than you found them
 - 👤 Keep fires small
 - 👤 Be absolutely sure the fire is out before leaving your campsite
 - 👤 Always walk on the tracks and established paths
- 👤 Keep the noise to a minimum