

Blackwood Special Schools Outdoor Education Centre Inc.

CAMPFIRE EXPERIENCES



**THIS ACTIVITY CANNOT BE CONDUCTED ON DAYS of TOTAL FIRE BAN
or
DURING DAYS of EXTREME FIRE CONDITIONS**



Campfire Locations

- 🐼 The Tent Shelter Accommodation Site Outdoor / Indoor Campfire
- 🐼 The School Accommodation Site Outdoor Campfire
- 🐼 The Residence Accommodation Site Outdoor Campfire

Bush Cooking Descriptions

- 🐼 The Campfires are by Blackwood Special Schools Outdoor Education Centre Inc. for use of visiting students & staff.
- 🐼 **THE FULL RESPONSIBILITY FOR SUPERVISION OF THESE ACTIVITIES BELONGS TO:-**
 - 🐼 **THE GROUP LEADER; and**
 - 🐼 **VISITING STAFF**
- 🐼 It is the Group Leaders decision as to whether the act of lighting the fire is to be completed by the students as part of the overall Campfire Experience.
- 🐼 Group Leaders are responsible for extinguishing the fire at the end of the activity:-
 - 🐼 The fire will NOT be classified as extinguished until the Group Leaders can safely place their hands into the coals and hold the coals.

Age Suitability

- 🐼 All ages.

Staff Ratio

(Remember Blackwood Special Schools Outdoor Education Centre Inc. Staff cannot be considered as part of your Staff : Student Ratio at any stage during your Blackwood Experience.)

- 🐼 1:8 - leaders/teachers/adults to campers (a minimum of 2 Visiting Staff must supervise Campfires)

Group Leaders Experience





- 🐼 Must have previous experience in supervising groups in outdoor recreation activities.
- 🐼 Must have previous experience in supervising groups in Campfire Environments.

Student Participant Experience










- 🐼 Ability & Willingness to safely move about a Campfire Site.
- 🐼 Awareness of others and safety guidelines relating to the Campfire Experience.

A destination for exploration








Blackwood Special Schools Outdoor Education Centre Inc. Responsibilities

-  To ensure the selected Bush Cooking Site is appropriate for the age, ability & experience of the visiting students.
-  Take responsibility for the technical and related safety of participants engaged in the activity.
-  Confirming Weather conditions with Group Leaders prior to preparing for the Campfire Experience.
-  Briefing participants about the nature and purpose of the activity, about potential hazards and appropriate safety procedures and instructions to be followed.





Group Leaders Responsibilities

-  **GROUP LEADERS ARE FULLY RESPONSIBLE FOR PROVIDING ALL CAMPFIRE INGREDIENTS**
-  The Group Leader will be responsible for the supervision and behaviour of campers on the activity, at all times and for first aid.
-  Assessing first aid requirements, identifying campers at risk
e.g. asthma and appointing the first aider
-  Informing other Visiting Staff of their roles in the behaviour, supervision and instruction of campers.
-  Monitoring the welfare and fitness of Campers and other Visiting Staff.
-  Checking the suitability of clothing and equipment carried by Campers and other Visiting Staff.
-  Undertaking a head count prior to, during and after the Campfire Experience.
-  Implementing sun safe strategies for all Campers & Visiting Staff.
-  Recording all incidents - including near misses - on the Incident Notification Form and / or patient Care Report and advising the Blackwood Special Schools Outdoor Education Centre inc. Staff and their School Principals.













Visiting Staff Responsibilities

-  To carry out tasks as directed by the Group Leader and / or Blackwood Special Schools Outdoor Education Centre Inc. Staff.
-  These may include - but are not limited to:-
 -  Monitoring the welfare and fitness of campers;
 -  Assisting the Group Leader and Blackwood Special Schools Outdoor Education Centre Inc. Staff;
 -  First aid responsibility;
 -  The supervision and behaviour of campers;
 -  Adhering to the safety rules.

Participant Responsibilities

-  Adhering to the safety rules and directions of:-
 -  Blackwood Special Schools Outdoor Education Centre Inc. Staff
 -  Group Leader
 -  Visiting Staff

Safety Equipment, Inventory & Clothing Requirements

Group Leader	Visiting Staff	Participants
 1 st Aid Kit	 Sunscreen	 Hats
 All Medical Details	 Ingredients	 Appropriate Clothing
 Water	 Water	 Water
 Appropriate Clothing	 Appropriate Clothing	 Solid Footwear

A destination for exploration

First Aid Requirements

- 🐼 The Group Leader **MUST** carry a first aid kit at all times.
- 🐼 There **MUST** be a qualified first aider within the visiting staff - not necessarily the Group Leader.
- 🐼 Insect repellent and stingoes is a good idea.

Safety Briefing & Emergency Response

- 🐼 **DO NOT** run around the Campfire Site
- 🐼 **DO NOT** run when collecting wood & sticks for your Campfire Experience
- 🐼 **DO NOT** step over the Campfire
- 🐼 The Campfire Experience is a slow Activity that requires patience and persistence
- 🐼 Demonstrate to the students how to light a match
- 🐼 If students are lighting the fire they are only given one match per student to light the fire
 - 🐼 Once the fire is alight the unused matches are collected from the students
- 🐼 Group Leaders are responsible for extinguishing the fire
 - 🐼 The fire will **NOT** be classified as extinguished until the students can safely place their hands into the coals and hold the coals
- 🐼 Group Leaders are responsible for cleaning all the Campfire Equipment at the end of the Experience
- 🐼 **IF THERE IS AN EMERGENCY SITUATION EVERYONE MUST STOP AND FOLLOW THE DIRECTIONS OF BLACKWOOD SPECIAL SCHOOLS OUTDOOR EDUCATION CENTRE Inc. STAFF / GROUP LEADER / EMERGENCY SERVICES**

Activity Notes

- 🐼 Anyone Leading a campfire Experience through Blackwood Special Schools Outdoor Education Centre Inc **MUST BE:-**
 - 🐼 Familiar with the Campfire Experience
 - 🐼 Familiar with the Campfire Safety Briefing
 - 🐼 Familiar with Emergency & Risk Management Plans
 - 🐼 Currently 1st Aid Level 2 Qualified
- 🐼 Everyone **MUST BE** checked to ensure they have appropriate gear for the Campfire Experience
- 🐼 Constantly check the health and wellbeing of all members of the group throughout the walk

Environmental Considerations

- 🐼 Groups **MUST** implement Minimal Impact throughout the Campfire Experience
- 🐼 These include but are not limited to:-
 - 🐼 Don't burn or bury rubbish
 - 🐼 If you carried it in, you carry it out
 - 🐼 Don't feed or leave food for the animals
 - 🐼 Leave the Campfire Site better than you found it
 - 🐼 Keep fires small and don't destroy the bush when collecting fire wood
 - 🐼 Be absolutely sure the fire is out before leaving your campsite